

Report of the Assistant Chief Executive (Citizens & Communities)

Report to Outer West Area Committee

Date: 29th January 2014

Subject: Wellbeing Fund Update and Quarter 2 Monitoring Report

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Calverley & Farsley, Farnley & Wortley, Pudsey	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. This report provides the Outer West Area Committee with an update on the budget position for the Wellbeing Fund for 2013/14. The report provides the current position of the Small Grants and skips pots and those Small Grants and skips that have been received or approved since the last meeting.
2. The report also provides an update on the Youth Activity Fund and those projects seeking support through this ring-fenced allocation.

Recommendations

The Outer West Area Committee is asked to:

- Note the current budget position for the Wellbeing Fund for 2013/14 (Appendix 1).
- Note the current position of the Small Grants and skips and those Small Grants and skips that have been approved / received since the last meeting (**Table 1** and **Table 2**).
- Note the revised position of the Capital Grants budget (**Table 3**) and consider the large capital grant applications received (**Table 4**).
- Note the current position of the Youth Activity Fund.
- Note the content of the Quarter 2 monitoring returns for projects funded in 2013/14 (Appendix 2).

- Consider a revised proposal from Better Leeds Communities (BLC) for the Community Development project or consider re-advertising the position.

Purpose of this report

- 1.1 This report provides members with an update on the budget position for the Wellbeing Fund for 2013/14 and includes the Quarter 2 monitoring returns for projects funded in 2013/14. The report highlights the current position of the Small Grants and skips and those grants and skips that have been received / approved since the last meeting. It also provides an update on the Youth Activity Fund.

2 Background information

- 2.1 Area Committees have a delegated responsibility for the allocation of Area Wellbeing Funding. The amount of Wellbeing funding provided to each committee is calculated using a formula agreed by Council taking into consideration both population and deprivation of an area.
- 2.2 The Outer West Area Committee seeks to ensure that Wellbeing funding is allocated in a fair and transparent way and that recipients are able to commence delivery of their projects as early as possible in the financial year. To facilitate this process, a commissioning round is held which requires organisations to submit proposals for projects. Once the annual Wellbeing budgets are set by Executive Board and ratified by Full Council, the Area Committee meets to agree which projects will be supported in the year ahead. These projects are then monitored and assessed by the Area Committee throughout the year to ensure they are fully meeting their objectives.
- 2.3 In 2013/14, the Outer West Area Committee received a sum of £154,240 of Wellbeing revenue. After deducting any existing commitments and taking account of the 2012/13 carry forward position, the Area Committee had £154,899 of funding available for allocation. All of this funding was committed to 20 projects, as listed in **Appendix 1** (paragraph 1.2).
- 2.4 In 2013/14, the Outer West Area Committee received a sum of £23,218 Youth Activity Fund. This fund is to commission sports and cultural activity for young people age 8-17. This should be allocated with the involvement and participation of children and young people in the decision making process.
- 2.5 At the September Area Committee members were updated on the capital review undertaken by the Area Support Team. Members at the last Area Committee decommissioned 5 projects giving a remaining capital budget of **£47,308**. Members were also informed about **£9,666.28** available through the Capital Receipts Incentive Scheme (CRIS) allocation.

3 Main issues

3.1 Wellbeing Budget Statement 2013/14

3.2 The latest Wellbeing Budget Statement for 2013/14 is included as **Appendix 1** to this report. This sets out the current budget position for Wellbeing projects showing the amount approved by the Area Committee and the value of funds spent to date. The Wellbeing Budget statement also outlines the current budget position of those projects funded in previous years which still have funding left to spend.

3.3 Details of monitoring returns provided by Wellbeing projects funded in 2013/14 for Quarter 2 are set out in **Appendix 2**. It shows what progress has been made by projects to deliver the activity as agreed through the application process, which projects are now complete and which are still live. All projects are currently meeting the outputs as agreed in the project delivery statements. Members are asked to note the content of the Wellbeing monitoring returns.

3.3 Wellbeing Budget – Small Grants & Skips

3.4 **Table 1** below outlines those Small Grant applications that have been approved since the last Area Committee meeting. There have been no skips that have been approved since the last meeting.

3.5 Taking these into account, there is **£746** still available for allocation for small grants and skips in the 2013/14 budget. The Area Committee are asked to note the current position of the budget.

Table 1: Small Grant Approvals

Project Name	Organisation /Department	Amount Requested	Amount Approved
Operation Arcadeon	Farnley Cluster	£500	£500
Mini uniforms for community events	West Yorkshire Police	£250	£250

3.6 **Table 2** outlines those small grants received since the last Area Committee meeting

Table 2: Small Grant Received

Project Name	Organisation /Department	Amount Requested
Office refurbishment	Farsley Live at Home Scheme	£500 (Appendix 3)
New Wortley Recreation Ground Changing Room Security Improvements	Leeds City Council – Parks & Countryside's	£500 (Appendix 9b)

3.7 Wellbeing Capital

3.8 A review of the Area Committee's capital budget was carried out by the Area Support Team and identified a number of projects that didn't take place or had

underspent. The Area Committee decommissioned the projects and released the funding back into the Outer West Capital Well-being pot. In addition members were also informed of **£9,666.28** Capital Receipts Incentive Scheme (CRIS) allocation.

3.9 The audit process is now complete and the revised figure for the Capital budget is **£56,974**. The Area Committee are asked to note the current position of the budget.

3.10 The Capital budget breakdown is provided below in **Table 3**

Table 3: Capital Budget Breakdown

Capital Review	£47,308
Capital Receipts Incentive Scheme (CRIS)	£9,666.28
Total	£56,974

3.11 **Table 4** below outlines capital projects that have been received.

Table 4: Capital Grant Application

Project Name	Organisation /Department	Amount Requested
Calverley Millennium Way	Parks & Countryside / Project 2000	£2,000 (Appendix 4)
Armley Juniors Shutters	Armley Juniors Project 4 Young People	£5,188 (Appendix 5)
Swinnow Community Centre Fencing	Swinnow Community Centre	£9,347 (Appendix 6)
Replacement of Ground Scoreboard	Pudsey Congs Cricket Club	£7,112 (Appendix 7)
Cricket practice facilities and maintenance equipment	Pudsey St Lawrence Cricket Club	£4,835 (Appendix 8)
New Wortley Recreation Ground Changing Room Security Provision	Leeds City Council – Parks & Countryside's	£3,000 (Appendix 9a)

3.12 If the above projects are approved there will be a remaining balance of **£25,492** within the Capital budget.

3.13 Youth Activity Fund

3.14 In 2013/14, the Outer West Area Committee received a sum of £23,218 Youth Activity Fund. This fund is to commission sports and cultural activity for young people age 8-17. The Area Support Team is currently working with the clusters to identify projects to be commissioned through the Youth Activity fund.

- 3.15 The current balance for the Youth Activities Fund is **£11,968**. The Area Committee are asked to note the current position of the budget.
- 3.16 Community Development Project
- 3.17 The Outer West Area Committee, agreed to employ a jointly-funded community development worker with the Inner North West Area Committee. The post was to work directly with individuals and community groups to provide practical advice to develop their capacity to deliver projects and represent the needs of local communities. This was to create a new opportunity for Area Committees to directly respond to the needs of local groups, who may have the aspiration to do more in their community, but require some help and advice to organise their activities and access funding.
- 3.18 The Area Committees had undertaken a tender process to select a VCFS organisation to deliver the community development project on their behalf and had appointed Better Leeds Communities (BLC) as the VCFS partner to deliver targeted Community Development Work in Inner North West and Outer West.
- 3.19 Better Leeds Communities (BLC) have experienced some difficulty in recruiting to the position of Community Development Worker for the Outer West. Members had been informed by BLC that additional funding could be drawn down from central government in order to fund a fulltime position. The condition for this was that they would need to recruit a worker from the governments Community Organisers Programme.
- 3.20 BLC had to re-advertise the position as there was only one person that applied and this officer is now working in the INW area. In the second round of recruitment, Community Organisers from across the country were invited to apply. However there were no applicants.
- 3.21 Unfortunately this was not a position BLC & Barca had anticipated. BLC & Barca were intending to recruit to a part time position for the Outer West as they will be unable to draw down additional funding from central government for a full time position.
- 3.22 Members are invited to consider a revised proposal from BLC, or consider re-advertising the position.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 The Area Committee has previously been consulted on the projects detailed within the report. Local priorities are set through the Area Business Plan process and the commissioning round began with a communication to all Area Committee contacts.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Area Committee Wellbeing process is currently being reviewed citywide, which will include undertaking a new Equality Impact Assessment to ensure the Wellbeing process continues to comply with all relevant policies and legislation.

4.3 Council policies and City Priorities

4.3.1 Projects submitted to the Area Committee for Wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

- Vision for Leeds
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

4.4 Resources and value for money

4.4.1 Aligning the distribution of Area Committee Wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

4.4.2 In order to meet the Area Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Well Being budgets.

4.5 Legal Implications, Access to Information and Call In

4.5.1 There are no legal implications or access to information issues. This report is not subject to call in.

4.6 Risk Management

4.6.1 Risk implications and mitigation are considered on all well-being applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

5 Conclusions

5.1 The Outer West Area Committee Wellbeing Fund provides an important opportunity to support local organisations and drive forward improvements to services. This report provides members with an update on the Wellbeing programme for 2012-13.

6 Recommendations

- Note the current budget position for the Wellbeing Fund for 2013/14 (Appendix 1).
- Note the current position of the small grants and skips and those small grants and skips that have been approved / received since the last meeting (**Table 1** and **Table 2**).

- Note the revised position of the Capital Grants budget (**Table 3**) and consider the large capital grant applications received (**Table 4**).
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7 Background documents¹ - None

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.